

TRAINING PROCEDURES FOR VOLUNTEERS NEEDED FOR CHURCH SERVICES

Before celebrations:

- Ensure there are sufficient non-vulnerable volunteers identified and trained to clean church between all services (see below). All volunteers should be trained by completely reading, reviewing and practicing diocesan guidelines for reopening and an initial walk-through these procedures.
- Ensure all volunteer teams review guidelines for cleaning and disinfecting between services in case all volunteers' assistance is needed.
- Purchase necessary cleaning and disinfectant supplies to maintain 30 to 60-day supplies of cleaning/disinfectant and masks.

During celebrations/services:

- Welcome attendees, note the safety protocols in place, provide instructions.
- Politely/firmly turn away people who are symptomatic, are unwilling to follow required safety precautions or are not properly registered or would exceed capacity.
- Ensure parishioners are wearing masks.
- Make available hand sanitizer for the hands of incoming attendees.
- Direct attendees to open designated pews per social distancing.
- Ensure no crowds gather outside church.

At conclusion of celebrations/services:

- Work with priest to help dismiss parishioners through designated exit door/doors.
- Work with cleaning team to coordinate cleaning/disinfecting before next celebration/service.
- Frequently touched surfaces in the Church (pews/pew tops, door handles, microphones, etc.) should be cleaned and sanitized per CDC recommendations after every liturgy. https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html?utm_campaign=website&utm_source=sendgrid&utm_medium=email.
- Similarly, frequently touched surfaces in bathrooms (sinks, faucets, paper towel dispensers, flush handles, door handles etc.) should be cleaned and sanitized after every liturgy.
- The CDC recommends using approved products or a bleach solution (not more than 24 hours old) or a 70% alcohol solution.